



# Registration Form



Please check as appropriate:

- Full Day Care Program (7:00 a.m. - 6:00 p.m.)  
Program for children age 6 wks. thru 4 yrs.
- Morning Instruction Program  
(9:00 a.m. - 1:00 p.m.)  
Please indicate days preferred:
  - 2-Day (Tues. & Thurs.)  
Program for 2- & 3-Yr.-Olds
  - 3-Day (Mon., Wed., & Fri.)  
Program for 2-, 3-, & 4-Yr.-Olds
  - 5-Day (Mon. thru Fri.)  
Program for 2-, 3-, & 4-Yr.-Olds
- Transitional Kindergarten (TK)
  - 5-Day Morning Instruction  
(9:00 a.m. - 1:00 p.m.)
  - 5-Day Full Care  
(7:00 a.m. - 6:00 p.m.)

Child's Full Name: (Please Print)

\_\_\_\_\_

Nickname: \_\_\_\_\_

Sex: \_\_\_ Male \_\_\_ Female

Date of Birth/Due Date:

Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_

Care to Begin On:

Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip code \_\_\_\_\_

Home Phone \_\_\_\_\_

Church Currently Attending \_\_\_\_\_

\_\_\_\_\_

Father's Name \_\_\_\_\_

Occupation \_\_\_\_\_

Employer \_\_\_\_\_

Work Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

Email \_\_\_\_\_

Mother's Name \_\_\_\_\_

Occupation \_\_\_\_\_

Employer \_\_\_\_\_

Work Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

Email \_\_\_\_\_

Person Responsible for Payment:

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Previously Applied? \_\_\_ Yes \_\_\_ No

If yes, when? \_\_\_\_\_

- Has sibling in ECC

### Permission:

The Early Childhood Center of Brookwood Baptist Church has my permission to transport my child on the church bus or private automobile in connection with school work, extracurricular activities, or in case of emergency to the doctor or nearby emergency room for treatment.

Signature \_\_\_\_\_

Relation to Child \_\_\_\_\_

Date \_\_\_\_\_

Please return completed form to:

**Brookwood Baptist Church ECC**  
**3449 Overton Road**  
**Birmingham, AL 35223**

### OFFICE USE ONLY

Class Assignment \_\_\_\_\_

Date of Application \_\_\_\_\_

Application/Registration Fee \_\_\_\_\_

Check No. \_\_\_\_\_ Cash \_\_\_\_\_

## Brookwood Baptist Church Early Childhood Center



2019-2020

# Registration Information

Quality Christian  
Preschool Education  
In a Safe, Nurturing  
Environment



*Living to glorify Christ, Loving as Christ loves us.*

3449 Overton Road  
Birmingham, Alabama 35223

Early Childhood Center  
205-967-8940

Church Office 205-967-0441  
Fax 205-967-0481

[www.brookwood.org](http://www.brookwood.org)



## Full Day Care Program (FDC)

7:00 a.m. to 6:00 p.m.

## Morning Instruction Program (MI)

9:00 a.m. to 1:00 p.m.  
FOR CHILDREN 2 YRS. & OLDER\*

2-Day\*\* (Tues. & Thurs.)

3-Day (Mon., Wed., & Fri.)

5-Day (Mon. thru Fri.)

## Application Fee

A processing fee of \$25 collected when an application is submitted and child is placed on the wait list.

## Monthly Fee Schedule

The fee schedule is printed separately and available upon request.

## Special Fees

Individual enrichment programs may require additional fees, i.e., field trips, Bailey Dance, Head-Over-Heels Gymnastics, Playball, Soccer Shots, etc.

## Payment

Parents/guardians are expected to pay for the number of days and/or service for which they have contracted, including weeks with holidays, days the child may be absent due to illness, or days the child attends only a partial week.

New participants enrolling in the **Full Day Care Program** are required to pay a one-time non-refundable \$200 Commitment Fee.

New participants enrolling in the **Morning Instruction Program** are required to pay a one-time non-refundable \$100 Commitment Fee.

## Enrollment Requirements

Minimum age accepted is six weeks.

## Immunization Verification

A current "Certificate of Immunization" is required of all children. You may obtain an immunization form from your pediatrician.

**Enrollment Fee**.....\$120

The enrollment fee is an annual non-refundable fee collected when a child is accepted into our program.

## Commitment Fee

Children in Full Time Care.....\$200

Children in Morning Instruction.....\$100

The Commitment Fee is a one-time non-refundable fee collected at the time a child enters our program.

**Supply Fee**.....\$120

The supply fee is an annual non-refundable fee collected at the start of a new school year.

\*AGE AS OF SEPT. 1.

\*\*2-DAY MORNING INSTRUCTION IS FOR 2 & 3 YEARS OLD ONLY.



Established in 1973, the Early Childhood Center is a vital ministry of Brookwood Baptist Church in Mountain Brook, Alabama. The governing board is composed of five individuals approved by the members of Brookwood Baptist Church.

The Center employs, trains, and provides continuing education for all teachers. We have always sought to provide quality, Christ-centered programming to children and their families. We currently minister to approximately 200 children by offering a variety of programs and opportunities.

**Diane Duke**  
Executive Director  
205-967-8940  
dianed@brookwood.org

